

2021 Pro Grad Meeting

Wednesday, September 30, 2020 @ 6:30 pm

1. A motion was made by David to remove last year's board members from the Chase Bank account, except for returning member, Mary P. and add this year's new executive board members to the account. Motion 2nd by Shannon. Motion passed.

Executive Board Members:

President: Mary Parkinson

VP: Katherine Leva

Treasurer: David Vandiver

Secretary: Lori Schweikhardt

All executive board members need to send their email, phone and address to Mary, because the district needs it for their records.

2. If you are holding a fundraiser, you need to submit it to the district. Go to FBISD website, click departments, click volunteer, under helpful links on the right side, click fundraisers, fill out and submit the Parent Organization Fundraiser Request form. <https://www.fortbendisd.com/Page/727>
3. Poinsettias info from Trisha and Suzanne. Claire Hill will be helping too. Selling regular sized poinsettias in red, white or pink for \$15 (\$8 profit) & wreaths with pine cones for \$30 (\$10 profit). Orders will be online via Google form with payment by PayPal, Venmo & check if needed. Delivery will be the week before Thanksgiving.
4. Spirit Night info from Shannon. Texas Roadhouse in Aliana with host a fundraiser of roll sales. \$5 per dozen rolls with \$2 for honey butter which will give 50% profit and a gift card sales drive which will give 10% profit. We want to plan it around Thanksgiving or Christmas and not too close to WSE's fundraiser. You pick up the rolls yourself frozen on the designated day.

Maybe in the spring they will host a spirit night fundraiser for us with a bake sale of donated baked goods by ProGrad parents.

5. Yard Sign info from Lori. Yard signs cost \$13 + tax & PayPal fees. We will sell for \$22 no name and \$25 personalized. Orders will be taken online via Google form and payment via PayPal, Venmo & check if needed.
6. Garage Sales info from Mary S. Instead of trying to set up one big place for everyone to bring their stuff, she wants to have people host their garage sale on their own time and donate profits to ProGrad. Mary requested a letterhead for ProGrad that she can use for thank you notes.
7. Treasurer info from David. He is working on getting the account names switched over at Chase Bank. He will send us the PayPal and Venmo details in the next few days, so we can start fundraisers. Deposit form and Check Request forms are on the ProGrad Google drive in the treasurer's folder. As a non-profit, we get 2 sales tax holidays. We will need to decide what we want those to be for our biggest fundraisers. Maybe Hayrides (if happening) and Senior Serve with auction. We pay taxes quarterly at 6.25%.
8. Communication info from Mary P. Friday PM is the deadline for the weekly newsletter. AP's Jones & Yim are the ones to contact about it. Mail Chimp account is set up and has 536 parent emails, but only 45% of those emails get opened.
9. Bulldog Bucks info from Heather with lots of brainstorming and discussion by everyone. We need to incentivize volunteering and participating in fundraisers, but not too much so that non-participants don't want to go to ProGrad. We came up with the idea of Bulldog Bones (not bucks). BB would be given 1 per fundraiser or event that the student participates in. Prizes would be put out as a raffle with students putting their BB in the container of the prizes they most want to win. This would give an incentive to earn BB, but still give the chance for anyone who goes to win something. A certain amount of BB will be given to every student for purchasing a

ticket. BB would not be needed to do activities or play games. BB would be used to win raffle prizes. BB could also be earned at the casino games along with other smaller prizes like candy. All of the details haven't been worked out, but this seemed like a good compromise between doing the traditional Bulldog Bucks or getting rid of them altogether. This idea will be presented at the next general ProGrad meeting.

10. Meeting was adjourned at 7:58 pm

Next ProGrad Meeting is **Wednesday, October 14th at 6:30 for Board & 7:00 General meeting**

Wednesday, September 30th 7:00 ProGrad Board Meeting Attendees:

Mary Parkinson

Katherine Leva

Lori Schweikhardt

David Vandiver

Heather Williams

Mary Seto

Trisha Peterson

Suzanne Hanse

Shannon Crowe